

## Streamline the receipt of electronic documents

Deliver documents anywhere, anytime using Formate output management software

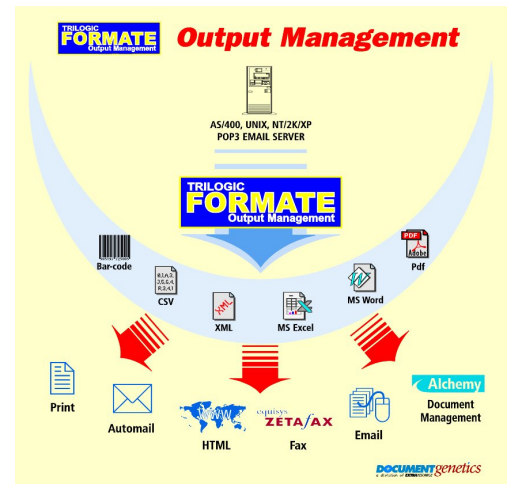
### Features

- Monitor POP/3 email accounts
- Download and process attached documents
- Extract data from XML, CSV, EDI, PDF, XLS or DOC files
- Auto Print, Fax or Email the document based on the sender or the data within the document
- Move, copy or publish files to document management systems
- Auto publish files to SharePoint
- Submit files to document workflows based on data within the document
- Auto register documents onto business systems

More and more companies are realising the savings of e-Billing - in fact most of our existing Formate users already send PDF invoices via email.

But what happens at the other end?

The vast majority of companies simply print the PDF invoice and process the paper as normal. Hardly the paperless dream we all hoped for!

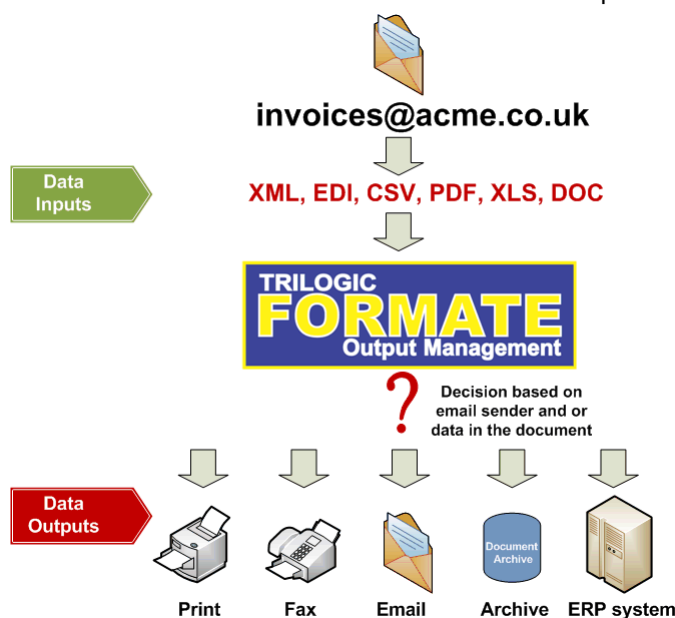


The Formate e-Commerce application continually monitors a POP/3 email box (e.g. invoices@acme.co.uk) for new emails and their associated documents. This application applies equally well to the receipt of supplier invoices or purchase orders. When a new document is detected, Formate extracts the file and depending on the email sender and the document type, decides what it needs to do next. This decision process is controlled by a SQL

configuration database and allows the administrator to define parameters such as the senders email addresses, the file types expected, maximum file size, the output method etc.

Formate can process and extract data from a variety of document types, these include: XML, CSV, EDI, PDF, XLS and DOC

Finally, Formate delivers the document and or its extracted data to its final destination.



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**Interested in Formate?** Call us now on 0870 787 9185 and we will be happy to demonstrate Formate or arrange your own evaluation copy.

Document Genetics are the sole distributor for Formate software – a UK company providing a comprehensive range of document management solutions. We focus on improving document automation, workflow and collaboration within our client organizations, and our range of innovative solutions and specialist services help to save time and money by processing documents and data more efficiently.