

# Quickly find the email data you need.

## Features **Benefits**

- ✘ Search, access and view all email files and attachments from within one location  
**Data is immediately useful**
- ✘ Familiar, intuitive user interface with simple administration  
**Easy to use**
- ✘ Powerful/flexible search tool  
**Quickly find any email message or attachment**
- ✘ Flexible ways to index, organize and access email  
**Enhances your day-to-day business activities**

**Alchemy® MailStore from IMR is the business solution for Microsoft® Outlook® users to quickly find and utilize the information contained in emails and attachments.**

With the volume of email messages growing, the issue of managing the storage of this business critical information continues to challenge enterprise IT resources. And, although the apparent cost of storage is low within email applications, the hidden costs of finding and managing dated messages, which often contain business transaction records or legally mandated information, is not.

Moving the emails into offline storage to improve the performance and capacity of systems can often compound the problem by limiting access to this valuable information. But, there is a solution to your costly email overload problem – Alchemy MailStore.

Now your organization can easily store, index and search all emails and attachments from a single location or repository accessible through your desktop email application. Keep and find the email data you need.

### **Email Data is Immediately Useful**

Alchemy MailStore lets you organize and index Microsoft Outlook 2000 and 2002 email messages, handle hundreds of attachment file types, storing each in its original format. Alchemy does not modify the data or put a software wrapper around it – leaving it intact and readily accessible. Alchemy repositories are designed for open access, making Alchemy MailStore an ideal choice for enterprises that rely heavily on email to communicate internally and externally.

### **Easy to Use**

If you know how to use Microsoft® Outlook® you know how to use Alchemy MailStore. The easy to use interface integrates smoothly into the work environment, and provides the user with a familiar and productive tool with little or no training.

Controlling access is simple. The Alchemy MailStore control console allows the IT administrator to create



## System Requirements

### Server

- Windows NT Server SP6a Windows 2000 Server (SP2 recommended)
- 700 MHz or higher Intel Pentium processor, or Intel compatible
- 256 MB RAM minimum
- Winsock 2.0 - Windows NT, 2000, and XP normally include Winsock 2.0.
- Internet Explorer 5.0, 5.5, or 6.0 (required to view the Alchemy Server online help)
- Microsoft Management Console (MMC) 1.0 minimum (MMC 1.2 recommended). Without MMC 1.2, you cannot directly access the Help file from the Alchemy Server snap-in. MMC 1.2 is available at the Microsoft web site
- A dedicated local or domain group for the administration of the Alchemy Server service

### MailStore Administrator Module

- Windows 98 (SE recommended), Windows 2000 Professional (SP2 recommended), Windows NT 4.0 (SP6a recommended), or Windows XP Professional
- Winsock 2.0 - Windows 98, NT, 2000 and XP normally include Winsock 2.0 or higher.
- Internet Explorer 5.0, 5.5, or 6.0 (required for the Alchemy HTML viewer)
- 64 MB RAM minimum, 128 MB recommended
- Pentium compatible processor
- At least 50 MB free hard disk space for programs
- Free temporary space for database building: at least twice the size of the database buffer setting.
- Indexing: For PDF, Adobe Acrobat 5.0 or Adobe Acrobat Reader 5.0; For message body indexing: Outlook 2000 or 2002

### MailStore Client

- Outlook 2000 or XP
- Microsoft Internet Explorer 5.5, or 6.0
- Windows 98, 2000 Professional (SP2 Recommended) , or NT 4.0 SP6a
- 32 MB RAM, 64 recommended
- Pentium Processor

single or multiple repositories and provide open or secured access which enable/disable certain users or user groups. Once the data is stored in the repository the administrator can define its hierarchy, including naming conventions, divide it into smaller components based on project needs, and consolidate it into one master scalable repository with few limits to the amount of data it can store.

## Quickly Find Email Information

Just storing important email messages and attachments is often not enough. Alchemy Mailstore quickly finds them again, saving valuable time and effort, and increasing productivity without increasing IT support costs. In addition to automatically capturing email data including To, From, Subject, and the information in the body of an email message, Alchemy MailStore can also capture and index the data in attachments.

Using search criteria entered into a simple search form, the unique indexing architecture of Alchemy MailStore quickly returns accurate search results and displays matching documents in a familiar tree structure. View the messages and attachments within the same screen without the need for any original applications or further refine your search. MailStore also enables

searches across multiple repositories – a key limitation of Outlook PST files.

## Enhance your Day-to-day Business Activities

Alchemy MailStore is designed to provide flexibility, making it a powerful tool regardless of job function. Create personal message repositories that give access to selected messages and attachments even when on the road or away from the network and store entire folders or selected messages into defined repositories, enabling email to be organized and indexed to suit unique needs.

Combine Alchemy Mailstore with other Alchemy software to provide even broader applications. When used with Alchemy Web you can have online access to various message repositories within your company network from any location in the world. Whether you need to find a personal message while on the road, or specific workgroup or department information while in the office, Alchemy MailStore helps you find the email data you need.

## Get AMP'd

Capitalize on your software investment. Take advantage of the Alchemy software Annual Maintenance Program (AMP) from IMR and get access to the latest software upgrades and unlimited technical and customer support.

**Alchemy MailStore from IMR gets you the data you need.**

**For more information contact your authorized reseller or sales representative, or visit [www.imrgold.com](http://www.imrgold.com).**